



**January 16, 2020**

## **Request for Expressions of Interest**

### **Commercial space for lease at Station 20 West Community Enterprise Centre (1120 – 20<sup>th</sup> Street West, Saskatoon)**

You are invited to submit written expressions of interest to lease space in Station 20 West.

1. For 1102 square feet of office/commercial space.
  - a. Lessees at S20W have access to common shared space (multipurpose room, two board rooms, staff kitchen/lunch room, and washrooms). Please indicate if access to common space would be required.
  - b. Please see Floor Plan showing approximate location and area of lease space in the attached document.
  
2. Required in your submission:
  - a. Details about your organization or business (contact, business or organization model, current address, number of years in operation and financial ability to pay the rent)
  - b. services or programs you would offer and how these fit with S20W's strategic Plan and Co-locating organization criteria (see below).
  - c. Your space requirements
  
3. Return the attached EoI submission form by **4 pm, Friday, February 7, 2020** to:
  - a. Email: [info@station20west.org](mailto:info@station20west.org) or,
  - b. Suite 206, 1120 20<sup>th</sup> Street West, Saskatoon, SK. S7M 0Y8
  - c. For any questions concerning this EoI, contact S20W co-managers: Len Usiskin ([len@quintsaskatoon.ca](mailto:len@quintsaskatoon.ca)) or Jean Goerzen ([executivedirector@chep.org](mailto:executivedirector@chep.org))

## **Background Information on Station 20 West**

Station 20 West is a Community Enterprise Centre in the heart of Saskatoon's west side core neighbourhoods. The centre opened in the fall of 2012 and provides a single location offering access to many thriving programs and services that benefit families and individual residents. There are thriving programs and services currently in Station 20 West that benefit families and individual residents within the core neighbourhoods. These include:

- affordable housing and employment programs through **Quint Development Corp;**
- food security and a commercial kitchen through **CHEP Good Food Inc.;**
- Support for criminalized women and their families through **the Elizabeth Fry Society of Saskatchewan;**
- home-based early childhood development through **Kids First;**
- enhancing and building community-university relationships through the **University of Saskatchewan's Community Engagement Office**
- A neighbourhood health centre through the **Saskatoon Health Region;**
- Café and catering through a social enterprise called **the Boxcar Café.**
- In addition, we have a large multi-purpose room and two meeting rooms to hold community events.

## **Station 20 West Development Corporation's Vision, Mission and Values**

### **I. Vision**

Station 20 West Development Corporation makes a significant contribution to social and economic equality in the core neighbourhoods of Saskatoon.

### **II. Mission**

Station 20 West Development Corporation provides space that facilitates the provision of services and amenities to improve the well-being of individuals and families in the core communities of Saskatoon.

### **III. Values/Guiding Principles**

- Capacity building
- Commitment to community
- Open communication
- Wide participation and accessibility
- Triple bottom line – social, economic and environmental goals
- Interdependence
- Living within ecological limits
- Respect and life-long learning
- Equity
- Enthusiastic participation
- Internal co-operation and collaboration
- Intentional integration
- Community direction

## **Criteria for determining appropriate co-location partners/services at the Centre**

Organizations or businesses seeking to space to co-locate at the Community Enterprise Centre will be evaluated based on the following criteria.

- Organizations or businesses that contribute to social and economic equality in the core neighbourhoods of Saskatoon.
- Organizations or businesses that provide services and amenities that improve the well-being of individuals and families in the core communities of Saskatoon. Priority will be given to those organizations whose main target for services are residents of the core neighbourhoods.
- Organizations or businesses that support S20W's vision, mission and values and CED principles as articulated in the strategic plan. We will particularly be seeking organizations that:
  - Have a critical analysis of the growing wealth, income and health disparities in Saskatoon and of systemic underdevelopment in the core neighbourhoods - i.e. historical, economic and public policy
  - Have a commitment to community-based approaches that empower residents - participatory approaches that meaningfully involve community residents that are directly impacted
  - work for social change – i.e. that consciously try to balance social economic and environmental bottom lines
  - A commitment to equitable relationships between co-locators, especially between institutions and community.
- We will strive to ensure that there is a healthy balance of co-locating organizations especially between
  - Community-based organizations and larger institutions
  - Organizations and services that are complimentary and add value to overall viability and synergy of the centre.
- Organizations must be able to pay the rent for their space.
- Organizations that make it a priority to be active participants in a co-locators team and activities.